

Estancia Valley Solid Waste Authority

Board of Directors Regular Meeting

February 18, 2016

3:00 PM

<u>Members Present:</u>	<u>Representing:</u>
Bill Williams	Mountainair
David Saline (by phone)	Torrance County
Joy Ansley	Torrance County
Art DuCharme	Moriarty
Roman Garcia	Vaughn
George Chavez	Estancia
Sylvia Chavez	Estancia
Leanne Tapia	Torrance County
Dennis Shanfeldt	Moriarty

Board Members Not Present: George Dodge, Vaughn; Chester Riley, Mountainair; Debbie Ortiz, Encino; Larry Silva, Willard.

Staff Present: Joseph Ellis, Manager; Danette Cabber, Office Manager and Certified Procurement Officer; Scott Guffey, Operations Supervisor.

Guests: Felix Barela, Andrew Gutierrez, Michael Godey. Fred Sanchez.

Bill called the meeting to order at 3 p.m. Joseph called roll; a quorum was present.

Approval of Agenda

Roman moved for approval of the Agenda, Art seconded; motion carried.

Approval of Board Meeting Minutes of January 21, 2016

Art asked that the Financial Report on the minutes be amended to include Joseph's statement that there would be a \$200,000 budget shortfall on the county contract. Then he moved for approval of the amended minutes; Joy seconded. Motion carried.

Manager' Recruitment Committee Report

David presented the recommendations from the Manager Recruitment Committee, along with a job description (see attached). The job will be advertised in local and regional newspapers as well as nationally on internet employment sites. The deadline for applications will be April 1st. EVSWA staff will do background checks and reference checks; then the committee will evaluate and rank the applicants, followed by personal interviews conducted by the board. Roman moved to approve the recommended procedure; Art seconded. Motion carried.

Manager's Report

Joseph reported on a trip to Santa Fe two weeks ago. Scott Guffey did a fine job of visiting our legislators at the capitol. Joseph and Danette met with our financial analyst from the Local Government Division of the Department of Finance and Administration. And Danette and our attorney, Anastasia Stevens, met with the Attorney General's Office to clarify our price agreement procurement procedures.

Joseph said that, for the first time in several years, the state is offering grant moneys for solid waste facility development. He said that there is an interest at the state level for considering a permit application for a C&D permit for the Vaughn landfill, to be operated by the Authority. Joseph will be meeting next week with an engineer and the mayor to explore the possibility further. If it appears feasible, Joseph will prepare the grant application.

The New Mexico Recycling Coalition Board of Directors will meet in Moriarty next week, to include a tour of the landfill. We will demonstrate the new tire shredder, tire slicer, recycling center, mortality composting and septage composting operations.

Roman moved to approve the Manager's Report; Joy seconded. Motion carried.

Financial Report

The financial report for the 7 months ended January 31, 2016 was presented (attached). Roman moved to accept the Financial Report as presented. Joy seconded the motion, Motion approved. .

Service Price Agreements

Danette presented the bid tabulation from this week's price agreement bid opening (attached). Those bidders on this list have been contracted for pre-approved prices for services to be rendered for the coming year. Art said he had met with the Open Government Division director this morning, and there may still be some questions regarding the contracts with board members providing services, such as Second to None doing truck and vehicle repairs. Danette said this question was researched by Anastasia for precedents, and that there appears to be a difference between state procurement code and the Governmental Conduct Act, and it is not exactly clear how that would apply to our procurement procedure. She said that it was Anastasia's opinion, as well as that of the New Mexico State University procurement certification instructors, that the public disclosure by board members, and the public sealed-bid process insures that our process is competitive and transparent. Joseph added that many repairs had been made at Second-to-None in the recent past because they were the only Moriarty shop that had entered into a price agreement. Scott also pointed out that Second-to-None has provided excellent support for our operations. Oftentimes if we have an urgent problem with a truck, they would interrupt their scheduled work to take care of our repair. And Joseph pointed out that with today's action, there are two more repair shops in Moriarty that we will be using. Roman moved to accept Danette's report; Leanne seconded. Motion carried.

Resolution 2016-2 NMFA Planning Grant

Joseph has been working with the New Mexico Finance Authority to submit an application for a planning grant from NMFA that will develop an Asset Management Plan. The application is attached. A motion was made by Joy to accept Resolution 2016-2 as presented. Roman seconded the motion. Roll call vote, Joy, Yes; George, Yes; Sylvia, Yes; Art, Yes; Roman, Yes; Dennis, Yes; Leanne, Yes; Bill, Yes; Resolution 2016-2 passed.

Tajique Collection Station

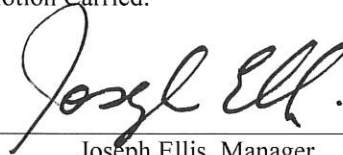
Andrew Gutierrez, head of the Tajique Land Grant Association, said that the Association has obtained a capital outlay grant to build a playground. The county has given the Tajique Community Center property to the Association, so Andrew said that something needs to be done with our collection station on the property, although they would be willing to work with us. He suggested moving it to another lot that the Association owns. Joseph said that any new location would need to be sited in a safe place, and that it would have to be zoned for a solid waste facility. He will be exploring possibilities.

Adjourn

Roman made a motion to adjourn, LeAnne seconded the motion. Motion Carried.



Bill R. Williams, Vice Chairman



Joseph Ellis, Manager