

Estancia Valley Solid Waste Authority

Board of Directors
EVSWA Landfill
Regular Meeting
June 16, 2016
3:00 PM

<u>Members Present:</u>	<u>Representing:</u>
George Chavez	Estancia
Sylvia Chavez	Estancia
Art DuCharme	Moriarty
Roman Garcia	Vaughn
Debbie Ortiz	Encino
Larry Silva	Willard
Leanne Tapia	Torrance County
Bill Williams	Torrance County

Excused Board Members: Joy Ansley; Torrance County, George Dodge; Vaughn, Chester Riley ; Mountainair, Dennis Schanfeldt, Moriarty

Staff Present: Joseph Ellis, Manager, Danette Cabber, Office Manager and Certified Procurement Officer, Scott Guffey, Operations Supervisor,

Guests: Charlene Guffey, Hank Van Es,

Chair Bill Williams called the meeting to order at 3:00 pm. Roll call was called by Debbie, a quorum was present. Bill welcomed the guests in the audience.

Approval of Agenda:

Bill called for the approval of the agenda, Motion to approve the agenda as presented was made by Roman, Leanne seconded the motion. Motion Approved.

Approval of Minutes of Meeting:

Motion by Leanne to approve the **May 19, 2016** Regular Meeting Minutes. Seconded by George Chavez. Motion approved.

Manager's Report: Andy Miller

Andy started his report with an update on the State Auditors investigation. The Audit was accepted and approved by the State Auditor's Office, there were some previous allegations against EVSWA, regarding the sale of a trailer, and related party transactions. There were no findings everything was legal and the Audit was approved. This cannot be published until the State Auditor's Office releases it, and that should be in about 10 days. It will then be released to the public, and Andy will send it to the Board.

Andy announced that the Safety Committee will be holding a Cook-out on the 8th of August at 5:00 PM, and will be rolling their "Safety Spirit Program" Safety Awareness - The new program will focus on near misses, they are following the Safety Pyramid. Focusing on safety, and eliminating near misses makes the work place safer. Andy encouraged all Board Members to attend. It's good for our Employees see that the Board is aware of the safety precautions the employees go through daily.

Andy, Scott, and Andy Chavez, will be attending a 4 day training and testing in Alamosa Colorado for the Certification of Landfills in July. If the classes are successfully completed they will be certified in Landfill Operations.

Union Negotiations – we are in the 3rd year of a 3 year contract with the Union. The Union has requested a demand benefit re-opener of the contract. This means that they are looking to adjust salaries for those employees. We have used Attorney Jim Cook, to successfully put together the information the Union has asked from us. The only thing they can negotiate is salaries. Next year, will begin full negotiations. Andy will meet with Mr. Cook within the next couple of weeks.

Fire Fighting Support - Request for roll offs at the Tajique site, Andy authorized at no charge to take care of this, or any areas where they are needed. Sylvia mentioned that there might be a need for dumpsters at the fairgrounds.

Larry Silva made a motion to authorize Andy to help as he sees the need and to offer service from EVSWA to the firefighting effort. Roman seconded the motion. Motion approved. The motion was taken by the Chair as part of the Manager's Report.

Inspection at the Landfill – We received a notice of violation, because of papers blowing near the working phase. Joseph and Andy met with Solid Waste Bureau Enforcement Division, and had a really good meeting. The remedy was to build a fence, with chicken wire along the bottom, and barbwire along the top. It was a fairly simple remedy which has been completed. When we receive the hydro mulcher this will help with this problem as well. Andy responded with the correction in a written response.

Bill mentioned that the ranch property next to the landfill just sold, and would like to reach out to the new owners.

RFP City of Moriarty – Andy reported that the City of Moriarty sent out an RFP for Solid Waste Services. Renew residential and commercial pickups, recycling bulky items, and to establish a convenience station, and to recycle green waste. EVSWA is going to bid on one portion which is the Convenience Station, and offer the use of the Northern Station, and offer all of the services we offer there. This would make sense for the City of Moriarty, so that they would not have to build their own station, this bid would be at Fair Market Value.

Motion to accept the Manager's Report as presented was made by Roman, seconded by Art. Motion approved.

Financial Report:

Andy went over the Financial Report that was in the Board Packet. He went over the budget as compared to the projected numbers, and will go over in detail next month at the Budget Workshop. Roman moved to accept the Financial Report as presented. Seconded by Leanne. Motion approved.

Procurement Review and Update:

Danette reported on Hydro mulcher sealed bids were opened Thursday June 16, 2016 there were 3 bidders. The Bid was awarded to the low bidder Fin Corporation. The bid amount for the Hydro mulcher which meets all of our specs is \$61,827.25. Fin Corporation has been advised that they were the winning bid, and will have the machine made within 6-8 weeks.

Collection Station Update:

Scott reported on the Collection Stations, he reported that the recycling of usable items Swap- Shop has been a huge success, and will be implemented at the other collection stations. 559 thousand pounds of Single stream cardboard has gone out.

Tajique Collection Station Update:

Andy reported that he is working with Torrance County to move the Tajique Collection Station, the one site that the County has proposed is on Land Grant property, and Andy has some safety concerns. He will meet with them again to work on a location.

RFP Committee Update: Tabled

Town of Vaughn Landfill Update:

Andy reported that there were a lot of good things that came out of the plans for the Vaughn Landfill. Roman asked if he could praise Mr. Ellis and Mr. Miller on the work that was done to advance the whole process. He also would like to thank the Board for their approval to help this project move forward. It is a win, win for everyone and he would like to thank everyone involved.

Announcements:

Special Meeting July 21, 2016 10:00 AM FY 2017 Budget Workshop

Regular Meeting July 21, 2016

Andy is working with Torrance County on the Illegal Dump Site Cleanup Grant to identify areas that need to be cleaned up.

Adjourn:

Roman moved to adjourn the meeting; Sylvia seconded, motion carried. Meeting adjourned at 5:15 PM. Everyone was invited to stay for the Celebration honoring Joseph on his retirement.



Bill Williams, Chairman



Debbie Ortiz, Secretary