

Estancia Valley Solid Waste Authority

Board of Directors
EVSWA Office Estancia New Mexico
Regular Meeting
September 22, 2016
3:00 PM

<u>Members Present:</u>	<u>Representing:</u>
Joy Ansley	Torrance County
George Chavez	Estancia
Art DuCharme	Moriarty
Dennis Schanfeldt	Moriarty
Chester Riley	Mountainair
Roman Garcia	Vaughn
Debbie Ortiz	Encino
Larry Silva	Willard
Leanne Tapia	Torrance County

Excused Board Members: Bill Williams; Torrance County, Sylvia Chavez; Estancia, George Dodge; Vaughn

Staff Present: Andy Miller, Manager, Danette Cabber, Office Manager and Certified Procurement Officer, Scott Guffey, Operations Supervisor,

Guests: Charlene Guffey,

Vice Chair called the meeting to order at 3:00 pm. Roll call was called by Debbie, a quorum was present.

Approval of Agenda:

Vice Chair Roman Garcia called for the approval of the Agenda, Art moved to approve the Agenda as presented. Seconded by Larry. Motion carried.

Approval of Minutes of Meeting:

Motion by Leanne to approve the **August 18, 2016** Regular Meeting Minutes, as presented. Seconded by George Chavez. Discussion, Art inquired as to why Members who are not present are listed as excused. Debbie explained that every member receives a call asking if they will be in attendance, if they will not be they are excused. Art said he did not receive calls, Danette explained that shortly after being placed on the Board, Art expressed that he did not wish to receive the reminder calls. Art asked that he be placed on the list again. Joy also asked if the time could be changed to PM instead of AM. Minutes approved as corrected.

Manager's Report: Andy Miller

Andy began his report with an update on the Hydromulcher, which included a slide presentation. The materials being used to spray the piles are a Portland cement mix. The Hydromulcher is going to be used for erosion control not just for landfill coverage. It is very effective for the erosion control. The Hydromulcher saves time and air space by not using as much dirt in the daily coverage. Andy applied and received approval on September 15, 2016 to use this process in daily coverage. It is a ¼" sprayed on daily and is a posishell base mix. Windblown trash is tacked down with this process, so it eliminates the windblown trash from going to the fence line. We had been in violation for blowing trash. It also cuts down on the labor to pick up the trash. It is less expensive than daily coverage with dirt. The most impressive fact is that it saves air space in the Landfill. Andy estimates that the savings will pay for itself in 1 quarter.

Amarillo has one of these machines and it does only windblown trash. A full tank lasts approximately a week, it takes 20-30 minutes to mix, and in 5-10 minutes they are done. There are several ways it will be used at the Landfill.

Andy reported that he had to replace a Scraper Tire, because a loader tire was ruined because of a tie rod which was in the trash instead of being placed in a recycle bin, if the towns had a recycling program. The tire is a \$10,000.00 tire. Redburn Tire was able to fix the tire for \$1,000.00, they also had a used tire that Andy was able to purchase for \$5,000.00. This particular Scraper has 4 tires, so this is a very costly repair.

Andy reported that the Septage Pit is back in operation, he spent about \$10,000.00 to make the upgrades, and customers are very pleased.

Andy reported that we are now having to pay for the disposal for used oil, right now we are paying about \$4,000.00 to dispose of the used oil. We collect the used oil, and we use to get paid for this oil, we take it as a service to our customers, and it is illegal to dump it. Andy is proposing to eliminate the cost of disposal by using it for heat at the Landfill office, he has found a heater that uses used oil for about \$2,400.00. In the long run we will come out ahead, and it is a green way to reuse the used oil.

Andy reported that we have an MOU with Torrance County for the RAID Grant, 1 for tire cleanup, and the other illegal dumping cleanup. EVSWA would like to go into an agreement with Torrance County for the Tire Amnesty, and Illegal dumping.

Andy is also working with San Miguel County and the Town of Mountainair.

Andy reported that most of the customers are very pleased with the service they receive from EVSWA. He would like the Board to know that there is a very small group of "Hostile Customers" these customers take it out on the office staff, collection station employees, this small group seem to be the same customers who complain regularly, they seem to have the ears of the newspaper and local politicians. Andy stressed this is a very small percentage of people, but he is considering places cameras in these locations for the protection of the employees.

Lien Policy – Notices will go out in November. Andy made it very clear that we follow the Torrance County Ordinance, if customers don't pay we have no other mechanism to collect other than to put a lien on the customer's property. We cannot forgive liens, EVSWA operated on money from customers, if we did we would be violating the anti-donation rules.

Andy also reported that the State Auditor's Office has received 2 complaints and issued 2 letters to EVSWA. These complaints cost the EVSWA in legal fees. These complaints affect the budget, and we don't have the money to keep doing this. This money could be used for other things that are needed. One of the letters is reference to the Safety Contracts. The response letter on this opinion says that the office of the State Engineer has not, reviewed assessed, or evaluated, the safety program but rendered an opinion. Andy asked if anyone knows who is doing this he would like to talk to them and explain that this is a Safety Contract. This is going to cost us \$2,000.00 plus.

Andy is working with Bernalillo County on the JPA that we have with them. There is no paperwork to show where they stand.

Leanne moved to accept the Manager's Report as presented. Seconded by Art. Motion carried.

Financial Report:

Andy presented the Financial Report in the Board Packet. He also provided slides with charts to show the breakdown of services and expenses in extensive detail. The charts are very helpful, and appreciated.

Art moved to accept the Financial Report as presented. Dennis seconded the motion. Motion carried.

Procurement Review and Update:

Collection Station Update:

Combined- Collection Station purchase of new roll-off containers, the cost would be about \$4,000.00 to \$4,500.00 each. Each container rental is \$400.00. They are needed, and so Andy will go further.

Andy said negotiations were still in process for the Tajique Transfer Station.

Discussion of Sale and Transfer of TCSWA

Office Park Property to Torrance County-Hank Van Es –

Tabled

Staffing Modifications:

Andy would like to bring on a new employee who would work with the Septage and Composting at the Landfill. This person would be paid \$9.11 plus benefits would equal to \$17.00 an hour. George would like to know if the water waste certification is required. The septage pit serves a large majority of our population, being able to keep this open is a great benefit. Andy will start this search immediately.

The second position, is an office position at the main office in Estancia. The Research Clerk is doing Title searches and Andy would like to increase her pay by \$1.00 an hour. We would save about \$2,080.00 by doing this in house.

No action is required for this item, Andy has the authority to do this, no action necessary.

Asset Management Plan:

Andy has started the inventory lists next steps, he will create a base-line of assets this will include a survey of the Landfill how much room we have left there, and how the cells look a comprehensive land survey will be done. The inventory will contain tangible, and intangible assets. IE; money, customer service, relationships with the Environmental Department. The State is providing \$60,000.00 for this Comprehensive Plan we will be the first in the state to have it done. This will give us an edge over the rest of the state. We hope they will use EVSWA as an example that we are doing things right!

Vice Chair Roman Garcia:

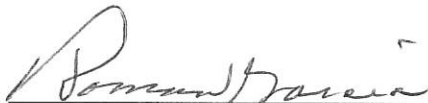
Thanked Board Members, and Andy for the great job.

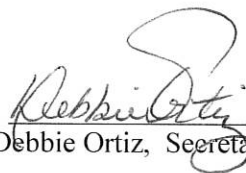
Announcements:

Regular Meeting October 20, 2016

Adjourn:

Art moved to adjourn the meeting; Dennis seconded, motion carried. Meeting adjourned at 4:40 PM.


Roman Garcia, Vice Chairman


Debbie Ortiz, Secretary