

Estancia Valley Solid Waste Authority

Board of Directors

February 16, 2017

<u>Members Present:</u>	<u>Representing:</u>
Art DuCharme	Moriarty
Bill Williams	Torrance County
Leanne Tapia	Torrance County
Larry Silva	Willard
Annette Ortiz	Torrance County
Roman Garcia	Vaughn
Joseph Ellis	Vaughn
Chester Riley	Mountainair
Jason Quintana	Mountainair
Sylvia Chavez	Estancia
George Chavez	Estancia

Board Members not present: Debbie Ortiz, Ted Hart

Staff Present: Andy Miller, Danette Cabber, Scott Guffey

Visitors: Charlene Guffey, Dr. and Mrs. Richard Rose

Bill called the meeting to order at 3:02 PM. Joseph called roll; a quorum was present.

Agenda

Art made a motion to approve the agenda as presented; Roman seconded, motion carried.

Minutes

Roman made a motion for the approval of the minutes of the January 19, 2017 board meeting; Art seconded, motion carried.

Manager's Report

Andy reported the following items:

- E-waste – Our current E-waste recycler, who takes the E-waste collected at our stations at no charge, has announced a new fee for CRTs (cathode ray tube .. tube-type TVs and computer monitors) at \$40 each, and a 15-cent per pound fee for flat screen TVs. Andy said that would amount to a per-ton fee of \$2,000 for CRTs and \$300 for flat-screen TVs, which he said is prohibitive. He said that he would be diverting these items to our landfill for disposal.
- The current tire amnesty has collected and recycled about 4,000 tires, utilizing \$8,000 of the county's \$18,000 grant. This grant program, and our agricultural plastic recycling grant were both temporarily halted when it became uncertain if the current legislature would claw back unspent funds. But shortly thereafter, we were notified that the programs were fully reinstated. It is still unsure how the FY18 Recycling and Illegal Dumping grants will be affected. Andy has applied for several tire grant programs.
- Andy announced the hiring of Cory Gipson to replace Sammy Quintero, a truck driver who recently resigned. Cory has a Class A CDL with all endorsements, including haz-mat.
- Andy has received a Request for Proposals from the North Central Solid Waste Authority for disposal of the municipal solid waste stream from Espanola and Rio Arriba County. He is going to respond with a bid of \$33 per ton, which he believes will be accepted as a backup for NCSWA.
- Andy wants to make it clear that, regarding the issue of relocating the Tajique Collection Station, this proposal is not endorsed by either EVSWA or the county. The relocation is being promoted by the Tajique Land Grant Association, who now owns the property. Annette said the county gave the property to the Land Grant for the purpose of conveying the Tajique Community Center to them, unaware that the collection station is also located there. The Association has offered to lease another tract of land to the

county for a new station, but Annette said that the county will not enter into such an agreement. Andy said that, if a suitable alternative site is found, it is not EVSWA's responsibility to cover the costs of the move or the infrastructure development of the new station.

- Andy and Mayor Riley visited the Grand Quivira area recently to explore possible sites for a remote collection station. Andy will continue to prepare a study for the board, which would include calculated construction and maintenance costs.
- Our FY16 audit was approved by the State Auditor's Office, and should be released to the public and posted on their website in a few weeks.
- Gordon Environmental submitted the permit application for the Vaughn Landfill last Friday. The bid specs for the closure construction should be ready for publication next week. Andy will contact the bidders to offer our services to seed the final cover with our hydromulch equipment. Andy expects we will be in operation at the new site by October.

Art moved approval of the Manager's Report; Roman seconded, motion carried.

Financial Report

Andy said the adjusted budget adopted by the board at the last meeting was approved by DFA. The Financial Report (attached) represents revenues and expenses compared to the new budget. Joseph suggested that, since the NMED RIP loan payment this month was paid from the Operating Account, and the Debt Service Reserve was no longer needed, the \$75,228.12 in the Wells Fargo Account be moved from DS Reserve to Landfill Capital Development.

Andy said the dump truck conversion, which is now a budgeted expense, will cost about \$45,000. This improves the value to the truck to about \$200,000, and replaces the need for a new \$1 million scraper.

Procurement and Collection Station Review and Update

Danette reported no procurement activity this month. Scott Guffey reported 4700 customers at Northern and continued brisk recycling activity.

Review and Decision on New Septage Pit

Andy said the concrete-lined septage pit will facilitate an increased capacity for the septage composting program, expecting customers to come from all areas of central New Mexico. The second pit would allow for continuous operation, which is presently periodically shut down for cleanout. Andy said that the financing offer from the NMED Construction Programs Bureau, a \$77,000 grant and \$200,000 loan, would likely only be available for a few more days. Debt service will be a payment of \$1,200 per month for 20 years. Roman made a motion to apply for the NMED funds, continue to be alert for any red flags or problems, and add the project to our current Infrastructure Capital Improvement Plan (ICIP). Jason seconded, motion carried.

On-Demand Rolloff Rentals Policy

Joseph gave the history of the rolloff rental program, going back to the time several years ago when there was only one other service provider in our county, Waste Management, operating out of Rio Rancho. The revenue had been essential to EVSWA, due to the under-funding of the county contract. The situation has changed:

- The revenue for county operations is now guaranteed at \$800,000 under the new contract,
- There are now four commercial haulers providing rolloff services to Torrance County
- Our fleet of rolloff trucks is aging, with exceptionally high repair and maintenance expenses
- The on-demand program is stressful to our staff and hard on the equipment
- When one of the trucks is down, it adversely affects our ability to deliver services to the county customers.

Joseph moved that we discontinue offering on-demand rolloff rental services as of March 1, 2017. However, in the event of health and safety emergencies, the manager may authorize such services on a case-by-case basis. This policy does not preclude long-term hauling contracts as part of the landfill operations. Art seconded, motion carried.

Disposition of Obsolete, worn-out, or Unusable Tangible Property

Andy said that the office furniture which was recently replaced with new desks is worn out, and is unsafe. He recommended disposal. An HP laptop is obsolete. Andy recommended removing and retaining the hard drive, and disposing of the laptop. The surplus property truck we bought has a cement mixer body, which will be removed when we convert it to a dump truck. Andy recommended putting the cement mixer body out for auction, when it becomes available.

Bill appointed a committee to consider the disposition options: Jason Quintana, chair; Chester Riley, and Art DuCharme. The committee met, and approved Andy's recommendations.

Asset Management Plan Presentation

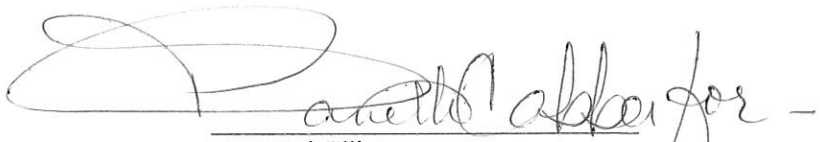
Dr. Rose presented the next installment of the Asset Management Plan development, focusing on determining criticality of assets. Powerpoint printout is attached.

Adjourn

During the asset management plan presentation, several board members had to leave the meeting, resulting in a lack of quorum at that point. Bill declared the meeting adjourned at 5:38 PM.



Bill Williams, Chairman



Joseph Ellis